



20<sup>th</sup> July 2020

Dear parent / carer,

I hope you and your family are safe and well. It has been a long and strange Term 6 for all members of our school community during this time so I would like to thank everyone again for their continued support.

Supporting your children's wellbeing is our number one priority. The first two days back in September will be focused on recovery, routines and structures. To help them to do this each pupil will have a handbook to complete and share with you at the end of the two days. If there is any information about your child's wellbeing that will help us to support them emotionally in September, please fill in this form. E.g. Covid fears and anxieties, bereavements, family circumstances we need to be aware of.

[https://forms.office.com/Pages/ResponsePage.aspx?id=s23q1ha\\_kkmgEHn2jjmNvJX8GCY2FiVCukrRF5ct\\_CdUNUM2QzNNNzNZQU1BWUxQSThTMIRLMU8yQy4u](https://forms.office.com/Pages/ResponsePage.aspx?id=s23q1ha_kkmgEHn2jjmNvJX8GCY2FiVCukrRF5ct_CdUNUM2QzNNNzNZQU1BWUxQSThTMIRLMU8yQy4u)

Please note that you only complete this form if you have something that needs sharing about your child.

As you may be aware, the Government released their guidance for opening to all year groups from September and we have been working very hard to reflect and plan for welcoming back all children in the new academic year.

We are now in a position to be able to share a summary of the principles for opening to all children in September.



As we prepare to increase our provision in school, we have been working closely with our Trust and following government advice to ensure the safest way to welcome back our children.

The information here will help you understand how the return to school based learning will happen and answer some of the questions you may have.

As throughout the return to school based learning during Term 6, we will be continuing to work to our belief that Child First = Child Safe = Adult Safe. This has been the key principle that has guided our planning since lockdown began and we are pleased with how well it worked and was understood by everyone in our school community.

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### **How will we achieve Child Safe?**

At the heart of our strategy to keep everyone safe will be the concept of the Year Group Bubble. Each child will be part of a consistent bubble made up of their Year group. There will be no mixing of children between these bubbles during the school day.

I have outlined below some of the other considerations and broad principles that we expect to be in operation. This strategy will involve closing a whole year group bubble for pupils and staff for 14 days if any member of the bubble tests positive for Covid-19.

#### **1. Timetables & Staggered Starts:**

We will provide a fulltime education provision for all children 5 days a week. The Government expect all children to return in September and we have planned carefully to ensure that we are able to welcome them all back safely.

To support our children and families to return to school we have decided to welcome **all** our pupils back on Thursday 3<sup>rd</sup> September.

With our families being made up of children from across a variety of schools we have decided against a staggered start time and instead have a time window where all children can arrive from 8:30-9:00am. We will use 3 entrances to avoid any crowds

or congestion. Pick up times will be staggered with a time for year 3 and 4 and a time for 5 and 6. This is to avoid the overcrowding on the playground and the roads around the school.

Gates will open ( Shelford Road gate) for year 3 and 4 parents to come onto the playground and wait for their child at 2:55pm. Parents must enter and exit through the Shelford Road gate.

Gates will open (Crofton Road gate and Garden gate on Meon Road) for year 5 and 6 to come onto the playground at 3:10pm. Year 5 parents must enter and exit through the Crofton Road gate and Year 6 parents through the Garden gate on Meon Road.

If a parent is picking up children from different year groups choose one gate to use. Year 5 and 6 pupils will not be permitted to leave before 3:15pm; however, parents are able to wait on the playground for them to come out.

Year Group	Drop off time	Pick up time	Entrance and Exit	
3 and 4	8:30-9:00am	3:05pm (Gate opens at 2:55pm)	Shelford Road Gate	
5	8:30-9:00am	3:15pm (Gate opens at 3:10pm)	Crofton Road Gate	
6	8:30-9:00am	3:15pm (Gate opens at 3:10pm)	Garden Gate (Meon Road)	

A few points to make clear here:

- a. Pupils **must** arrive by 9am, gates will be locked promptly and lateness by pupils will affect the integrity of our bubbles.
- b. Parents will not be permitted pass the gate at drop off.
- c. Parents can wait on the playground at pick up. The gate will open at 2:55pm for year 3 and 4 and 3:10pm for Year 5 and 6.
- d. Parents are asked to adhere to the 1-metre social distancing and leave the site and roads around the school promptly at drop off and pick up.

- e. Parents are asked to not bring any additional adults with them (unless absolutely necessary).
- f. In accordance with government guidance, it is essential that parents do not gather in groups before or after school.
- g. Parents must social distance whilst waiting on the playground.

Break and lunchtimes will be staggered so that the Year Group Bubbles do not mix. Please provide your child with a healthy break snack at breaktime. There will be no tuck shop this term. We will be offering a hot meal option through our usual Chartwells meal provider, alternatively please provide your child with a healthy packed lunch.

Breakfast and after school clubs will be back up and running in September. Information about this will be sent out. Each club will be risk assessed and use social distancing to ensure children from different bubbles minimise contact.

## **2. School Rules:**

When we return in September, we will expect our children to return in full school uniform as well as bring their PE kit. Wearing the correct uniform is important to our identity and school community and we recognise the importance of establishing our school as a family of learners together and uniform is integral to this.

For further information about uniform, please see our school website. In September, girls will be expected to wear grey skirts or trousers. Black leggings are not permitted.

HIVE Portsmouth is working with us and other schools across Portsmouth to run a school uniform offer over the summer. They are seeking donations of school uniform, gym kit, shoes, bags etc. which will then be offered as donations or swaps to parents. Recognising the huge costs of uniforms and the fact that many of you have purchased uniform that's not been used much this year and knowing how quickly children grow we think this is a great opportunity to not only help others but also to help the environment with less clothing going into land fill . If you have good quality second hand uniform items that you are no longer using please consider donating them to the HIVE Portsmouth and schools project. Information about local drop off points will be publicised on the school social media / HIVE website or contact HIVE Portsmouth on 02392616709

There will be no whole school assemblies throughout the Autumn Term to ensure that we do not have large gatherings, however we will be using technology to have whole school assemblies. External school trips will not be taking place initially, after this we will risk assess to ensure this can be done safely. We will use technology to 'visit' places virtually.

**We ask children not to bring in their own stationery or pencil cases.** This will be provided by school and kept in school.

Pupils will not be able to bring books home to read. Home reading books can be borrowed by the E-Book library. In school pupils will use the library regularly to select books to read in DEAR (drop, everything and read) time.

Our behaviour for learning policy has been updated to take into account new rules associated with health and safety. This can be found on our website.

### **3. Safety & Cleaning:**

Ensuring that our school is kept clean is a key part of our plan. This means regular deep cleaning of all shared spaces including classrooms, corridors, IT suites and toilets. We will have a cleaner on site throughout the day now to ensure cleanliness is maintained.

The latest Government guidance is that wearing a face covering or facemask in schools or other education settings is not recommended and will not be required; therefore, children will not be permitted to wear masks or face coverings.

As a result of these measures, we believe we will be able to provide a safe learning environment for your children and we look forward to welcoming you all back in September.

### **4. Sickness Reporting**

**Please remember that you must not send your child to school if they are unwell or displaying any symptoms of Covid-19.**

Finally, I would like to take this opportunity to thank our children, parents/carers, staff and governors for their support over the last term and indeed since the pandemic impacted on our usual ways of teaching and learning. Together we have overcome some great challenges and I am proud of what we have achieved.

Should there be any further changes to Government guidance over the summer break, I will of course respond as best as I can, however in the meantime, I would like to thank you again and wish you a safe and restful summer break.

Yours sincerely,

A handwritten signature in cursive script, reading "Mrs Paine", is displayed on a light grey rectangular background.

Mrs Paine  
Head teacher